

DAC MEETING MINUTES

**Note: Minutes should be approved at the end of the meeting or at the next meeting. After approval, minutes and attendance will be entered into the department database within two weeks.*

Canutillo Independent School District

ADMINISTRATIVE OFFICES

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TITLE OF MEETING: District Advisory Committee
STARTING TIME: 4 p.m.
PLACE: CATE CLASSROOM

DATE: April 14, 2015
ENDING TIME: 5:10 p.m.

DAC MEMBERS IN ATTENDANCE *(absent in red):*

Nidia Avila	AMS Non-Teaching Pro.
Annette Siemsen	AMS Regular Program
Daniel Gomez	AMS Special Programs
Lorena Molinar-Arriaga	BCE Special Programs
Robert Seeburg	BCE Non-Teaching Pro.
Maria Perez	BCE Regular Program
Maria Alarcon	CES Non-Teaching Pro.
Gretchen Hincapie	CES Special Programs
Cecilia Schmitz	CES Regular Program
Heather Cawley	CHS Non-Teach Pro.
Melinda Castillo	CHS Special Programs
Patricia Gallardo	CMS Special Programs
Brenda Smith	CMS Regular Program
Fino Roman	DDE Regular Program
Erica Sepulveda	DDE Special Programs
Claudia Castañon	DDE Non-Teaching Pro.
Jon Serrano	GES Regular Program
Laura Schenk	GES Special Programs
Grace Carbajal	JDE Non-Teaching Pro.
Robert Lozano	JDE Special Programs
Elizabeth Gavilanes	JDE Regular Program
Ken Holzman	NECHS Regular Program
Tracy Andrews	NECHS Non-Teaching Pro.
Rene Leon	District
Elvia Moreno	CO
Patricia Cruz	CISD Parent
Tina Douga	CISD Parent
Sal Payan	Community Member
Harold Shumate	Business Member
Annette Brigham	Admin

ALTERNATE MEMBERS IN ATTENDANCE *(in red):*

Bertha Lozano	BCE Non-Teaching Pro.
Lisa Aranda	BCE Special Programs
Maria Valdez	BCE Regular Program
Julie Melendez	CES Non-Teaching Pro.
Jessica Harrison	CHS Non-Teaching Pro.
Ron Gil	CHS Special Programs
Carol Cruz	CMS Non-Teach Pro.
Susana Contreras	DDE Regular Program
Margarita Harmeson	DDE Non-Teaching Pro.
Vanessa Corral	DDE Special Programs
Lisa Vargas	GES Regular Program
Martha Bueno	GES Non-Teaching Pro.
Maria Varela	JDE Special Programs
Deborah Harris	JDE Regular Program
Jessica Carrillo	JDE Non-Teaching Pro.
Miguel Martinez	NECHS Regular Program
Jaime Mercado	NECHS Non-Teaching Pro.

Guests:

Luis Guerra	CO
Hector Rodriguez	CO

Decisions/Action Items

ITEM 1: FOLLOW UP FOR DISTRICTS NEEDS ASSESSMENTS

ITEM 2: REVIEWED CAMPUS NEEDS ASSESSMENTS IN THE FOLLOWING

• COMPONENTS:

- Demographics
- Student achievement
- School culture and climate
- Staff quality, recruitment and retention
- Curriculum, instruction and assessment
- Family and community involvement
- Technology
- Through a gallery walk determined strengths and needs from all 8 categories listed above.
- Some strengths discussed are as follows:
 - Appropriate teacher ration
 - Resources available for parents/students and teachers
 - School environment is safe
 - Teachers and paraprofessionals are highly qualified
 - Summer Curriculum Writing has been successful

- Growth in Math/Reading
- Various committees are available at campuses allowing teachers in the decision making process
- Program software has been successful:
 - Lexia
 - Achieve 3000
 - Ebooks
 - Stemscopes
- Some of the needs and priorities discussed are as follows:
 - Professional development and follow through:
 - RTI process/ early identification/intervention strategies- Differentiated instruction/Effective PLCs
 - Thinking maps
 - Integrating technology with instruction- webpage design, smart boards/interactive boards etc...
 - Writing tasks force throughout the district- to increase writing performance (writing across the curriculum initiative)
 - Dual Language
 - SPED/ GT
 - Mathematics/ Science
 - Uniform approach at district level for Bilingual programs
 - PBIS –Anti-bullying – Provide depth meetings at campuses and expectations through support
 - Emergency Operations Plan- revisit for process and procedures- trainings.
 - Increase district/campus partnership with businesses
 - Trainings to engage family and community involvement/ strategies in the art of conversation with families/strategies on taking a proactive role with parents and community.
- DAC requested some information from Technology and Student Support Services, will ask to present in May meeting
- Strengths/weaknesses and priorities will follow up at district level using information provided by DAC

Meeting adjourned at 5:10 p.m.

NEXT STEPS

REGULAR MONTHLY MEETING SCHEDULE: 5/20/15

Next meeting to be held on Wed. May, 2015

This is my interpretation of what happened at this meeting. If you would like to correct an error, make an addition, or consult the original notes, please contact me at emoreno@canutillo-isd.org.

All corrections/additions must be submitted to the DAC membership before approval of minutes.

DATE MINUTES APPROVED:

RECORDER: ELVIA MORENO