

DAC MEETING MINUTES

**Note: Minutes should be approved at the end of the meeting or at the next meeting. After approval, minutes and attendance will be entered into the department database within two weeks.*

Canutillo Independent School District

ADMINISTRATIVE OFFICES

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TITLE OF MEETING: District Advisory Committee
STARTING TIME: 4 p.m.
PLACE: CHS Library Rotunda

DATE: January 21, 2015
ENDING TIME: 5:10 p.m.

DAC MEMBERS IN ATTENDANCE *(absent in red):*

Nidia Avila	AMS Non-Teaching Pro.
Annette Siemsen	AMS Regular Program
Daniel Gomez	AMS Special Programs
Lorena Molinar-Arriaga	BCE Special Programs
Robert Seeburg	BCE Non-Teaching Pro.
Maria Perez	BCE Regular Program
Maria Alarcon	CES Non-Teaching Pro.
Gretchen Hincapie	CES Special Programs
Cecilia Schmitz	CES Regular Program
Heather Cawley	CHS Non-Teach Pro.
Melinda Castillo	CHS Special Programs
Daniel Vasquez	CMS Special Programs
Brenda Smith	CMS Regular Program
Fino Roman	DDE Regular Program
Ericka Sepulveda	DDE Special Programs
Claudia Castañon	DDE Non-Teaching Pro.
Jon Serrano	GES Regular Program
Laura Schenk	GES Special Programs
Grace Carbajal	JDE Non-Teaching Pro.
Robert Lozano	JDE Special Programs
Elizabeth Gavilanes	JDE Regular Program
Ken Holzman	NECHS Regular Program
Tracy Andrews	NECHS Non-Teaching Pro.
Rene Leon	District
Patricia Cruz	CISD Parent
Tina Douga	CISD Parent
Sal Payan	Community Member
Harold Shumate	Business Member
Annette Brigham	Admin

ALTERNATE MEMBERS IN ATTENDANCE *(in red):*

Bertha Lozano	BCE Non-Teaching Pro.
Lisa Aranda	BCE Special Programs
Maria Valdez	BCE Regular Program
Julie Melendez	CES Non-Teaching Pro.
Jessica Harrison	CHS Non-Teaching Pro.
Ron Gil	CHS Special Programs
Patricia Gallardo	CMS Special Programs
Carol Cruz	CMS Non-Teach Pro.
Susana Contreras	DDE Regular Program
Margarita Harmeson	DDE Non-Teaching Pro.
Vanessa Corral	DDE Special Programs
Lisa Vargas	GES Regular Program
Martha Bueno	GES Non-Teaching Pro.
Maria Varela	JDE Special Programs
Deborah Harris	JDE Regular Program
Jessica Carrillo	JDE Non-Teaching Pro.
Miguel Martinez	NECHS Regular Program
Jaime Mercado	NECHS Non-Teaching Pro.

Guests:

Ana Zuniga	CO
David Solis	CO
Marnie Rocha	CO
Sergio Ramirez	CO

Decisions/Action Items

ITEM 1: Minutes from last meeting approved. New business began.

ITEM 2: Sergio Ramirez presented Calendar Committee's work so far:

- Calendar changes and waiver days still to be determined per C&I
- Discussion about early release times for Elementary & Middle Schools. Decision to be made.
- Teacher start Tuesday August 18 & February 15 (President's Day) proposed as inclement weather day.
- Discussion about idea proposed in Principals' Meeting to work all day on the Friday of Parent/Teacher Conference week and work half day on the last day of semester-staff, to be released the same time as students.
- Suggestion for Veterans Day being off to honor Vets and be in alignment with other districts/organizations, especially in light of our increasing enrollment from military families.

ITEM 3: Elvia Moreno presented the information packet on Boundaries. See packet.

- We are the only district growing. Trying to keep families together. Working with government entities & developers to optimize.
- Make sure Reyes is Title One – looking at geography, PEIMS, TEAMS and Research to know proposed sub-populations for Reyes.

- Review of Scenario details (see packet).
- Meetings scheduled & in progress in all feeder patterns-going well & productive.
- Updates can be checked on CISD Website and the media outreach & will be presented in February.
- Some staff may need to be realigned/assigned to different/new campus.

ITEM 4: Ana Zuniga presented the process for Budget Priorities.

- Fiscal year starts in July and we are looking/planning for next year with preliminary needs assessments.
- DAC will use the form from last year "5 Main Budget Priorities" – include detail and dollar amounts if possible – digital form will be emailed to campuses.
- Bring to next DAC meeting any needs to support District initiatives.
- We will discuss in February/March and finalize in April.
- Think about how do we connect to SBDM team and CIP/DIP/Plan for Learning & look at short/long term goals.
- Discussion of examples

ITEM 5: Elvia Moreno presented the District Improvement Plan. See packet.

- Email Elvia Moreno if we need any district directors to address anything with DAC.

NEXT MEETING FEBRUARY 19, 2015. LOCATION AT CISD BOARD ROOM.

5:10 PM ADJOURNMENT

RECORDER: H. CAWLEY

ADJOURNMENT: Heather Cawley motioned to adjourn the meeting at 5:10 p.m., Ken Holzman seconded the motion; motion was carried unanimously.

NEXT STEPS

REGULAR MONTHLY MEETING SCHEDULE: 2/19/15; 3/18/15; 4/15/15; 5/20/15

Next meeting to be held on Thursday, Feb. 19, 2015

This is my interpretation of what happened at this meeting. If you would like to correct an error, make an addition, or consult the original notes, please contact me at hcawley@canutillo-isd.org.

All corrections/additions must be submitted to the DAC membership before approval of minutes.

DATE MINUTES APPROVED:

RECORDER: HEATHER CAWLEY